

## **Minutes of the Regular Town Council Meeting Monday, February 12, 2018**

### **1. Call Meeting to Order**

*The meeting was called to order at 7:00 pm by Mayor Harry Ward. Council members in attendance were Ken Lewis, Kathy Lock, Bob Wood and Becky Craft.*

*Community members in attendance are shown on the attached sign-in sheet.*

*Harry acknowledged and thanked everyone for their support.*

### **2. Approval of the Feb 12, 2018 meeting agenda**

**Motion:** A motion was made by Ken Lewis to approve the Feb 12th, 2018, meeting agenda. The motion was seconded by Becky Craft. **The motion carried unanimously, 5 – 0.**

### **3. Approval of the Jan 08, 2018 Town meeting minutes**

**Motion:** A motion was made by Ken Lewis to approve the Jan 08, 2018 meeting minutes. The motion was seconded by Kathy Lock. **The motion carried 5-0.**

### **4 Correspondence**

*Letter sent by the State Mosquito Control Center asking if we want to participate. We will reply that we want to be included.*

*The Parks and Rec Boardwalk grant letter was received, signed and returned.*

### **5. Reports:**

#### **a. Treasurer's Report**

*Kathy Lock presented the Jan 2018 Treasurer's Report, prepared by bookkeeper Jennifer Cornell. Kathy referred everyone to the handout copies that were provided prior to the meeting.*

**Motion:** Becky Craft made a motion to approve the Jan 2018 Treasurer's Report subject to audit. Ken Lewis seconded the motion. **The motion carried unanimously, 5-0.**

#### **b. Building Enforcement Officer/ Floodplain Administrator**

*Mayor Ward gave the report and said that Bob Clendaniel had worked 10.75 hours this month. He had three building permits. He thanked the town for paying the fee (\$160.00) for his annual membership in ASFPM. The town is happy to pay the fee since this membership benefits the town.*

c. **Tax Collector Report**

*Kathy Lock presented the Tax Collector report noting that there was still a little bit more to be collected but it was improved over last month.*

*Town Street Committee*

*All of the access roads will be graded and packed in late Feb or early March*

*We will look into fixing a small section of Passwater Drive that still needs a little work.*

**6 Mayoral & Council updates**

*Clean up from the Christmas fire will start @ 389 Bay Ave Next week.*

*We are still waiting for info about clean up @391Bay Ave. Mayor Ward will contact Bob Clendaniel to see if there are any town ordinances that might impact the cleanup at this location.*

*There will be a 5K on May 6<sup>th</sup> in conjunction with the ground breaking of the Marvel Boardwalk. The proceeds will be split between the Delaware Nature Society and the Fire Company.*

*There was a break-in in the 600 block of Bay Ave. Three arrests were made on Saturday. After the house was broken into, the people occupied the house for an unknown period of time thought to be in excess of 2 weeks. A local resident noticed a car parked in a suspicious fashion and the homeowner noticed an increase in their electric bill. The police were called and that lead to the arrest. Please keep an eye out for unusual activity and don't be afraid to report.*

**7 Old Business**

**A Sand on the beach**

N/A.

- B     USDA Wastewater and Water Grant  
      *Engineering report from DB&F should be available in early 2018.*
- C     DNREC Resiliency Grant  
      *We are waiting for the final report from DNREC.*
- D     *Board Walk at Marvel Ave.*  
      Project is fully funded and project timing is being worked. Construction should begin in September.

## **8 New Business**

- a.i.       Ken gave a presentation for the town's new security camera system. This is a technical project that encompasses several options. He is still waiting for several updates to the quotes and hopes to finish by next month at which time a vote will be held to determine which system to purchase.
- a.ii.       CLUP report – State planning reviewed and made a few minor changes. Package is now back in the hands of the graphics contractor and should be ready to present, approve and vote on next month. A public meeting will be held before the March town council meeting to discuss the plan.
- a.iii.      Mispillion Harbor up date. The project is going ahead at full speed. Sand is collecting in the harbors channel that is impacting the depth of the channel, potentially causing issues for emergency responders. There will be a meeting in the near future to determine the best way to move forward. Town, Local business, DNREC, Army Corp, State and Federal officials will be invited to discuss and look for a solution.
- a.iv.      Since the Christmas fire, The Fire Company has requested that we begin a process of cross referencing address and contact data. We began to compile the data and found that the data is first ever changing and in a format that would not be easy to update or access as needed.

After discussing this process with Trisha Sanders, she suggested that we establish an Access database that can be used to hold not only the address info but also other town records in one single location.

Trisha is a Database Administrator for the state with expertise in this area. Trisha has given us a proposal to create the Slaughter Beach Information System. Her proposal includes a fee of \$2,500.00 to set up the data and system and \$25.00 per hour to maintain and update.

There was a motion made by Kathy Lock and seconded by Ken Lewis Vote 5-0

There was a second motion for Comcast not to exceed \$2,500.00 for additional Cable services, Security and backup

The motion was made by Kathy Lock and seconded by Ken Lewis Vote 5-0

## 8 Open Forum

*Jackson would like to propose the establishment of a dune eco system committee of the Town Council. This will be added to the agenda for discussion next month.*

## 10. Adjournment

**Motion:** Ken Lewis made a motion to adjourn. Kathy Lock seconded it. The motion passed unanimously, 5-0 and the meeting was adjourned at 8:50 p.m.

## 11. Upcoming Events

Next Town Council meeting – March 12<sup>th</sup> 2018

Public Meeting to discuss the Community Land Use Plan – March 12, 2018 at 6:00 pm

Respectfully submitted,

Robert G. Wood

Secretary